



**VCU Dining Services Coffee Mug Design Contest  
Official Entry Form**

**Submission Deadline: Thursday, October 5, 2017**

**PLEASE TYPE OR PRINT CLEARLY**

\_\_\_\_\_  
Last Name                                      First Name                                      Middle Initial      Title (Mr./Ms./etc.)

\_\_\_\_\_  
Current Address                      Number & Street                      Apartment #                      Email Address

\_\_\_\_\_  
City                      State                      Zip                      ( )                      ( )  
Home Phone                      Cell Phone

\_\_\_\_\_  
V #

Are you a registered VCU student? \_\_\_\_\_

Name of submitted art: \_\_\_\_\_

Date of art submission: \_\_\_\_\_

Please provide a brief description of your design: \_\_\_\_\_

Has this artwork ever been used commercially? \_\_\_\_\_

Have you previously forfeited your rights to use this art commercially? \_\_\_\_\_

By signing and dating below you grant VCU and VCU Dining Services the right to use the artwork submitted commercially, therefore forfeiting your rights to do so. By signing below you acknowledge that VCU and VCU Dining Services have the sole right to use this artwork commercially. Contest submissions will not be returned to contestants.

\_\_\_\_\_  
Signature of Artist

\_\_\_\_\_  
Date

**Art Requirements:**

Dimensions - All design submissions must be no larger than: 7.228" w. by 5.6716" h (add .25" bleeds, if possible).

Please submit artwork by email (as an .eps, .pdf or .jpeg no less than 300 dpi).

Artwork and Official Entry Form must be submitted to: Christy Rabil, crabil@vcu.edu



**VCU** Dining Services



## VCU Dining Services Coffee Mug Design Contest Official Rules and Guidelines

1. No entry fee.
2. Artwork submitted for this contest is to be used solely by VCU and VCU Dining Services. Artists must forfeit their right to use the submitted artwork for any other commercial purposes. Artwork will not be returned to contestants.
3. Use of any official VCU marks must receive approval. This includes, but is not limited to, the word or logo "VCU", "Virginia Commonwealth University," the VCU seal, the VCU Athletic Ram logo, and Rodney the Ram. Contact Christy Rabil at [crabil@vcu.edu](mailto:crabil@vcu.edu) for guidance and approval. Any artwork submitted for the contest with VCU marks that has not received prior approval will not be considered.
4. This contest is reserved for registered VCU students with a valid VCUCard.
5. All entry forms must be completed fully for consideration.
6. All art requirements must be met including:
  - Submissions must be 7.228" w. by 5.6716" h (add .25" bleeds, if possible)
  - Electronic submissions must be at least 300 dpi; (preferably in an .eps, or .pdf format).
7. Official Entry Form and artwork must be submitted to: **Christy Rabil, [crabil@vcu.edu](mailto:crabil@vcu.edu)**
8. Official Entry Form and artwork must be submitted by **4 p.m. on Thursday, October 5, 2017.**



All submissions meeting the Official Rules and Guidelines for the VCU Dining Services Coffee Mug Design Contest will be considered for the following prize(s):

- **\$250.00 Gift Certificate to Barnes & Noble @ VCU**
- **50 Free Coffee Refills**



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